



# **E-Learning Courses – 2020**

By

**Dolphins Group**

**We push the human race forward and so do you..... Unleash Your True Potential...!**

1. Strategic Planning..... **US\$350.00 + VAT**
2. Business Ethics for the Office..... **US\$250.00 + VAT**
3. Budgeting and Managing Money .....**US\$335.00+ VAT**
4. Conference and Events Management .....**US\$275.00+ VAT**
5. Project Management .....**US\$320.00+ VAT**
6. Supervisory Skills Development..... **US\$250.00+ VAT**
7. Skills for the Administrative Assistant .....**US\$250.00+ VAT**
8. Sales: Prospecting for Leads like a Pro..... **US\$250.00+ VAT**
9. Employee Orientation..... **US\$250.00+ VAT**
10. Customer Relationship Management..... **US\$335.00+ VAT**
11. Sales: Overcoming Objections to Nail the Sale .....**US\$220.00+ VAT**
12. Talent Management..... **US\$350.00+ VAT**
13. Time Management..... **US\$235.00+ VAT**
14. Problem Solving and Decision making..... **US\$250.00+ VAT**
15. Hiring for Success..... **US\$335.00+ VAT**
16. Stress Management..... **US\$275.00+ VAT**
17. Coaching and Mentoring..... **US\$335.00+ VAT**
18. Selling Smarter..... **US\$275.00+ VAT**
19. Business Leadership..... **US\$335.00+ VAT**
20. Customer Service-Critical Elements..... **US\$ 275.00+ VAT**
21. Managing Customer Service .....**US\$ 335.00+ VAT**
22. HR for the Non HR Manager..... **US\$335.00+ VAT**
23. Business Process Management..... **US\$335.00+ VAT**
24. Call Centre Agents Training..... **US\$250.00+ VAT**
25. Employee Dispute Resolution..... **US\$250.00+ VAT**
26. Risk Management..... **US\$335.00+ VAT**
27. Six Sigma Entering the Jojo..... **US\$335.00+ VAT**
28. Workplace Health and Safety for Supervisors..... **US\$275.00+ VAT**
29. Safety in the Workplace..... **US\$275.00+ VAT**

E-Learning Courses Presented by **Dolphins Group**

- 30. Lean Process Improvement..... **US\$275.00+ VAT**
- 31. Purchasing and Procurement Fundamentals .....**US\$275.00+ VAT**
- 32. Logistics and Supply Chain Management .....**US\$275.00+ VAT**
- 33. Process Improvement with GAP Analysis .....**US\$335.00+ VAT**
- 34. Financial Institution Fraud..... **US\$335.00+ VAT**

**Rate Subject to 14% VAT**

- ✓ **Maximum Duration of four weeks on each course**
- ✓ **Gain Extensive Special Group(s) Rates**
- ✓ **Detailed Post Training Content**
- ✓ **Exclusive Post Training Consultancy from our Team of Experienced Trainers**

Thank you Very Much,

Beatrice Kairu,

Clients Programs Management

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