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Unleash Your True Potential...!

**DOLPHINS**  
TRAINING & CONSULTANTS LTD.  
*Unleash Your True Potential...!*



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## View Nairobi and Mombasa Kenya Options

NITA - Selected & Approved Trainers No. DTR/711	Duration	Rates in Ksh VAT Excl.per unit	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	(Days)	Ksh												
<b>Nairobi - Kenya</b>														
<b>2023 Training Programs</b>														
Advanced MS Excel Skills Training -Executive Dashboards & Business Data Analysis...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Certified ECOMMERCE Specialist...The Future	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Excellent Project Management Skills Training....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
POWER BI Practical Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Primavera P6 Professional Fundamentals and Advanced Skills Training..	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Excellent Meeting Management and Minute Taking Skills Training....	2 Days	49,000.00	30-31	27-28	30-31	27-28	29-30	29-30	27-28	31-1	28-29	30-31	30-1	14-15
Key Account Management & Sales Effectiveness Skills Training...Your Ultimate Guide...	3 Days	69,000.00	30-1	27-1	29-31	26-28	29-31	28-30	26-28	30-1	27-29	30-1	29-1	13-15
Executive Public Speaking & Business Presentation Skills Training...	3 Days	69,000.00	30-1	27-1	29-31	26-28	29-31	28-30	26-28	30-1	27-29	30-1	29-1	13-15
Perfect PA & Effective Office Administrator Skills Training...	3 Days	69,000.00	30-1	27-1	29-31	26-28	29-31	28-30	26-28	30-1	27-29	30-1	29-1	13-15
Finance for Non Finance Managers/Directors...Find your missing links..!	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15

Budgeting and Cost Control Skills Training & Consultancy...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Excellent Supervisory Skills Training....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
ER - Employee Relations and Engagement - Motivation, Grievances, Conflict and Discipline	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Business Analytics,Data Analysis and Metrics Skills Training... Delivering Strategic & Organizational Growth	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Effective Credit Management and Debt Collection Skills Training...	2 Days	49,000.00	30-31	27-28	30-31	27-28	29-30	29-30	27-28	31-1	28-29	30-31	30-1	14-15
Effective Managerial Leadership & Supervisory Skills Training	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Credit Risk Management Skills Training	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Tactful Negotiation Skills Training...	2 Days	49,000.00	30-31	27-28	30-31	27-28	29-30	29-30	27-28	31-1	28-29	30-31	30-1	14-15
The WOW! Customer Service,Public Image, Dressing and Etiquette	3 Days	69,000.00	30-1	27-1	29-31	26-28	29-31	28-30	26-28	30-1	27-29	30-1	29-1	13-15
Office Management Master Class Skills Training	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Customer Service Metrics -What you need to know,grow and Measure in today dynamic environment...	3 Days	69,000.00	30-1	27-1	29-31	26-28	29-31	28-30	26-28	30-1	27-29	30-1	29-1	13-15
Strategic Marketing and Communication Skills Training... Delivering Organizational Growth	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Excellent Communication, Image and Business etiquette skills....	3 Days	69,000.00	30-1	27-1	29-31	26-28	31-2	28-30	26-28	30-1	27-29	30-1	29-1	13-15
Strategic Performance Management Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15

HR Analytics and Metrics Skills Training... Delivering Strategic & Organizational change using HR Tools...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Competency Based Interviewing Skills Training.....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	26-28	28-1	25-29	30-3	27-1	11-15
Executive Assistant Master Class Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Diligent Record Management & Information Technology In Record Keeping Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Supply Chain and Inventory Management Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Customer Relationship Management Masterclass Skills Training	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Monitoring & Evaluation Masterclass Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Financial Modeling With Advanced Excel and Dashboards Masterclass Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Fraud & Forgeries Detection, Prevention & Response Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Cyber Security,ICT Security and Penetration Testing Masterclass Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Transport, Logistics and Supply Chain Management Skills Training....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Risk Management Skills Training..Learn how to implement	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Basel II/III Retail Credit Risk Modelling Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	24-28	24-28	28-1	25-29	30-3	27-1	11-15
Fire,First Aid and Security Practical Skills Training...	3 Days	69,000.00	30-1	27-1	29-31	26-28	29-31	28-30	26-28	30-1	27-29	30-1	29-1	13-15

Personal Financial Management & Investing Skills Training...	2 Days	49,000.00	30-31	27-28	30-31	27-28	29-30	29-30	27-28	31-1	28-29	30-31	30-1	14-15
Managing Remote Teams Skills Training - Mastering Virtual Team Management	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Blockchain and other Emerging Technologies -Digital Transformation - Getting Ready for the Future	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Commercial and Business Contracts Skills Training - A Practical Guide	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Advanced Social Media Training -Relating to Customers and Stakeholders through Social Channels	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Implementing Effective Preventive & Predictive Maintenance Programmes Skills Training -Evolving Away From Reactive to Preventive & Predictive Maintenance	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Effective Purchasing and Contract Negotiation Strategies Skills Training -Enhancing Profit through Effective Processes and Contracts	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Personal Effectiveness & Influencing Skills Training -Communicate, Negotiate, Influence & Persuade	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Procurement Management Skills Training....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Professional Writing,Report Skills and Excellent Communication Skills Training ....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Production Management Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Accounts Payable Skills Training...From Accounting to Management	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
PR and Corporate Communications- Unleashing the power of PR Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15

Pensions, Governance & Regulation Skills Training.....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Warehouse & Stores Management Skills Training .....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Sales Manager Conference.... Mastering Sales Management Fundamentals.	5 Days	89,000.00		13-17	13-17	10-14	8-12	12-16	10-14	14-18	11-15	9-13	13-17	4-8

<b>Mombasa - Kenya Coastline</b>														
<b>2023 Training Programs</b>														
ER - Employee Relations and Engagement - Motivation, Grievances, Conflict and Discipline	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Office Management Master Class Skills Training	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Credit Risk Management Skills Training	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Strategic Communication Skills Training..... Enablers & disablers of good corporate communication	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Financial Modeling With Advanced Excel and Dashboards Masterclass Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Excellent Project Management Skills Training....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
AML - Anti-Money Laundering Skills Training.....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Monitoring & Evaluation Masterclass Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Diligent Record Management & Information Technology In Record Keeping Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15

Advanced MS Excel Skills Training -Executive Dashboards & Business Data Analysis...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
HR Analytics and Metrics Skills Training... Delivering Strategic & Organizational change using HR Tools...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
HR Information Management System Training ....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Excellent Call Centre Management Skills Training.....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Executive Assistant Master Class Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Government Protocols, Communication & Etiquette Skills Training....	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Excellent I.T. Services Management Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Supply Chain and Inventory Management Skills Training...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Managerial Leadership & Supervisory Skills Training	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Corporate Social Responsibility Skills Training -Integrating Sustainability for Future Growth	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Organizational Culture Leadership Skills Training - Building Performance-Based Teams	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Policy Initiatives to Transform HR Skills Training -Taking HR to the N	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Linking Training to Organisational Goals Skills Training -Applying Focused Training Interventions to Deliver Organisational Success	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Advanced Selection,Interviewing & Recruitment Skills Training - Proven Techniques for Dramatically Transforming Your Ability to Hire Effectively	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Business Process Re-engineering (BPR) skills Training... Transforming Business Process from 360 across the Enterprise..	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15

Capital Raising Skills and Strategies Empowering you to Access Local and International Capital Sources for Organizational Growth ..	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Effective Board Reporting and Presentation Skills Training... Maximal Confidence Authenticity and Presence...	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Quality Assurance and Control Skills Training....Improving Quality and Performance Excellence....Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Sustainable Business Strategy....The Key to a Responsible Organisation ... Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Best Practices in Claims Management.... Practical Skill Sets to Saves Costs and Time....Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Managing Fraud in a Digitized World..... Connected, Dependent and Vulnerable....Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Agile Product Management..... Bringing Profitable Products to Market....Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
People Analytics..... Transforming Management with Behavioral Data....Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Corporate Risk & Crisis Management.... Commanding Disaster Prevention, Recovery & Business Continuity Planninge....Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Building and Supporting High Performance Board Skills Training .... Developing An Effective Board for Strategic Planning & Corporate Governance...Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Asset Management Skills Training..... Asset Management Processes and ISO 55001 Implementation Guidance	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Treasury and Risk Management Skills Training.... Identifying, Measuring and Managing Financial Risk..Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Management - Masterclass..... Improved Management through Leading-Edge Strategies...Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Advanced Financial Statements Analysis Skills Training... Evaluation and Interpretation of Financial Position and Performance...Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
Sales Manager Conference.... Mastering Sales Management Fundamentals...Mombasa	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15



<b>The Future of HR: .. Re-engineering the Employee Experience Best Practices in International Human Resource Management (HRM)...Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>The Training Analyst.... Improving Learning Outcomes, Using Data, &amp; Evaluating the Impact of Learning &amp; Development in the Organization...Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>Disruptive Innovation Skills.... Managing Radical Change for High Growth...Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>Talent Management Skills Training....Identifying, Developing and Retaining Talent for Organizational Success...Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>The NEW Executive Assistant Skills Training -Exceptional Executive Office Management....Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>OSHA Training - Occupational Safety &amp; Health Administration Standards,The Right Way for Safety....Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>CEO Excellence;The Six Mindsets That Distinguishes the Best Leaders from the Rest.....Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>E-Government ; Digital Transformation in Government, Innovating Public Policy &amp; Service Skills Training.....Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>Finance &amp; Accounting for Office Administrators &amp; Secretaries; Contributing &amp; Benefiting from Accounting and Finance Systems....Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>Beyond Customer Service- Service, Quality and Excellence Skills Training.....Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>Implementation of Modern Record Management through SharePoint and Office 365 - Managing Records in Support of Business Requirements Skills Training.....Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15
<b>Professional Business System Analyst Skills Training.....Mombasa</b>	5 Days	89,000.00	30-3	27-3	27-31	24-28	29-2	26-30	24-28	28-1	25-29	30-3	27-1	11-15

**Some of the Previous Attendants Had This to say....**

## View Testimonials...

The trainers were great and detailed, Very interactive and easy to get along - **Christine Adolwa, HR Business Partner - General Motors E.A.**

The course was very helpful and orchestrated well - **James Ngugi - Knight Frank Kenya Limited**

The trainers were excellent and the course content was highly relevant - **Annmarie Mavenjina Nkelame, Board Member - Tanzania Women Lawyers Association**

I would recommend this training to others as it is a very relevant eye-opening course - **Lilian Muthoni, Internal Auditor - UAP Insurance**

The training was exceptionally good, the trainers were excellent and I have learnt a lot - **Mabe Clement, Program Assistant - WHO**

This is the most practical training that I have attended so far. Thank you Dolphins Group - **Eunice Njoroge, Administrator - Mamlaka Hill Chapel**

The course has enlightened and empowered me. Wonderful training professional trainers - **Mary Kuria, PA - Diamond Trust Bank**

An out of this world experience in terms of the knowledge gained on all the facets. In addition, the real life experiences incorporated in the training helped to make everything clear. I believe from this training I will now be an efficient employee - **Esther Muigai, Executive Assistant - KEPSA**

Superb, effective and informative training, instructor was very well prepared and informed. The organization was excellent - **Nausheen Ismail, Procurement Manager - Jubilee Insurance**

The trainers were fantastic and the Dolphins team did great work. Keep it up! - **John Gakunyi, Internal Auditor - The Star Publications Limited**

A perfect training with exceptional content and excellent trainers - **Eva Njeri, Office Assistant - CDSC**

### **Booking Options**

Group Discounts/Savings; Book two slots and Gain 10% discount, three or more slots enjoy 15% FREE discount.

Early Bird Booking & Payment 1 month or more before training date/Previous attendant or existing clients on any of our courses - you enjoy Extra 5% discount.

Contact on [Phone, email, fax](#) or book [online](#) from our website.

Slots reservations; at least 3-4 weeks before the training dates to avoid missing out.

All Dates are fast pick; kindly book early for your great convenience.

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