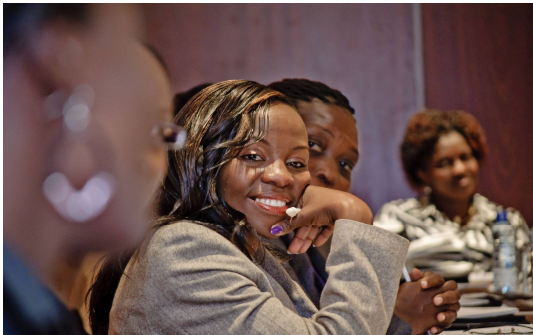


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<b>Currently Delivered on Virtual Training or Conferencing with Social Distancing as per Client Preference</b>														
<b>NITA - Selected &amp; Approved Trainers No. DTR/711</b>	<b>Duration</b>	<b>Rates in Ksh VAT Excl.per unit</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
	(Days)	Ksh												
<b>Nairobi - Kenya</b>														
<b>2020 Training Programs</b>														
Advanced MS Excel Skills Training -Executive Dashboards & Business Data Analysis...	5 Days	69,000.00										26-30	23-27	14-18
Certified ECOMMERCE Specialist...The Future	5 Days	69,000.00										26-30	23-27	14-18
Excellent Project Management Skills Training....	5 Days	69,000.00										26-30	25-27	14-18
POWER BI Practical Skills Training...	5 Days	69,000.00										26-30	25-27	14-18
Primavera P6 Professional Fundamentals and Advanced Skills Training..	5 Days	69,000.00										26-30	25-27	14-18
Excellent Meeting Management and Minute Taking Skills Training....	2 Days	39,000.00										29-30	26-27	17-18
Key Account Management & Sales Effectiveness Skills Training...Your Ultimate Guide...	3 Days	49,000.00										28-30	25-27	16-18
Excellent Video Conferencing Business Presentation Skills Training...	3 Days	49,000.00										28-30	25-27	16-18

Perfect PA & Effective Office Administrator Skills...	3 Days	49,000.00										28-30	25-27	16-18
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	49,000.00										28-30	25-27	16-18
Budgeting and Cost Control Skills Training & Consultancy...	2 Days	39,000.00										29-30	26-27	17-18
Excellent Supervisory Skills Training....	2 Days	39,000.00										28-30	26-27	17-18
ER - Employee Relations and Engagement - Motivation, Grievances, Conflict and Discipline	5 Days	69,000.00										26-30	23-27	14-18
Business Analytics,Data Analysis and Metrics Skills Training... Delivering Strategic & Organizational Growth	3 Days	49,000.00										28-30	25-27	16-18
Effective Credit Management and Debt Collection Skills Training...	2 Days	39,000.00										29-30	26-27	17-18
Effective Managerial Leadership & Supervisory Skills Training	3 Days	49,000.00										28-30	25-27	16-18
Credit Risk Management Skills Training	3 Days	49,000.00										28-30	25-27	16-18
Tactful Negotiation Skills Training...	2 Days	39,000.00										29-30	26-27	17-18
The WOW! Customer Service,Public Image, Dressing and Etiquette	2 Days	39,000.00										29-30	25-27	16-18
Office Management Master Class Skills Training	3 Days	49,000.00										28-30	25-27	16-18
Customer Service Metrics -What you need to know,grow and Measure in today dynamic environment...	3 Days	49,000.00										28-30	25-27	16-18

Strategic Marketing and Communication Skills Training... Delivering Organizational Growth	3 Days	49,000.00										28-30	25-27	16-18
Excellent Communication, Image and Business etiquette skills....	2 Days	39,000.00										29-30	26-27	16-18
Strategic Performance Management Skills Training...	3 Days	49,000.00										28-30	25-27	16-18
HR Analytics and Metrics Skills Training... Delivering Strategic & Organizational change using HR Tools...	3 Days	49,000.00										28-30	25-27	16-18
Competency Based Interviewing Skills Training.....	3 Days	49,000.00										28-30	25-27	16-18
Diligent Record Management & Information Technology In Record Keeping Skills Training...	5 Days	69,000.00										26-30	23-27	14-18
Supply Chain and Inventory Management Skills Training...	3 Days	49,000.00										26-30	25-27	16-18
Customer Relationship Management Masterclass Skills Training	3 Days	49,000.00										28-30	25-27	16-18
Monitoring & Evaluation Masterclass Skills Training...	3 Days	49,000.00										28-30	25-27	16-18
Financial Modeling With Advanced Excel and Dashboards Masterclass Skills Training...	5 Days	69,000.00										26-30	23-27	14-18
Fraud & Forgeries Detection, Prevention & Response Skills Training...	3 Days	49,000.00										28-30	25-27	16-18
Cyber Security,ICT Security and Penetration Testing Masterclass Skills Training...	5 Days	69,000.00										26-30	23-27	14-18
Transport, Logistics and Supply Chain Management Skills Training....	3 Days	49,000.00										28-30	25-27	16-18

[illegible]

<b>Mombasa - Kenya Coastline</b>														
<b>Conferencing with Social Distancing Guidelines</b>														
<b>2020 Training Programs</b>														
ER - Employee Relations and Engagement - Motivation, Grievances, Conflict and Discipline	5 Days	89,000.00										12-16	23-27	14-18
Office Management Master Class Skills Training	5 Days	89,000.00										26-30	23-27	14-18
Credit Risk Management Skills Training	5 Days	89,000.00										26-30	23-27	14-18
Financial Modeling With Advanced Excel and Dashboards Masterclass Skills Training...	5 Days	89,000.00										26-30	23-27	14-18
Excellent Project Management Skills Training....	5 Days	89,000.00										26-30	23-27	14-18
AML - Anti-Money Laundering Skills Training.....	5 Days	89,000.00										26-30	23-27	14-18
Monitoring & Evaluation Masterclass Skills Training...	5 Days	89,000.00										26-30	23-27	14-18
Excellent Call Centre Management Skills Training.....	5 Days	89,000.00										26-30	23-27	14-18
Executive Assistant Master Class Skills Training...	5 Days	89,000.00										26-30	23-27	14-18
Excellent I.T. Services Management Skills Training...	5 Days	89,000.00										26-30	23-27	14-18
Supply Chain and Inventory Management Skills Training...	5 Days	89,000.00										26-30	23-27	14-18
Managerial Leadership & Supervisory Skills Training	5 Days	89,000.00										26-30	23-27	14-18

Corporate Social Responsibility Skills Training -Integrating Sustainability for Future Growth	5 Days	89,000.00										26-30	23-27	14-18
Organizational Culture Leadership Skills Training - Building Performance-Based Teams	5 Days	89,000.00										26-30	23-27	14-18
Policy Initiatives to Transform HR Skills Training -Taking HR to the Next Level	5 Days	89,000.00										26-30	23-27	14-18
Linking Training to Organisational Goals Skills Training -Applying Focused Training Interventions to Deliver Organisational Success	5 Days	89,000.00										26-30	23-27	14-18
Advanced Selection,Interviewing & Recruitment Skills Training - Proven Techniques for Dramatically Transforming Your Ability to Hire Effectively	5 Days	89,000.00										26-30	23-27	14-18

**Some of the Previous Attendants Had This to say....**

**View Testimonials...**

The trainers were great and detailed, Very interactive and easy to get along - **Christine Adolwa, HR Business Partner - General Motors E.A.**

The course was very helpful and orchestrated well - **James Ngugi - Knight Frank Kenya Limited**

The trainers were excellent and the course content was highly relevant - **Annmarie Mavenjina Nkelame, Board Member - Tanzania Women Lawyers Association**

I would recommend this training to others as it is a very relevant eye-opening course - **Lilian Muthoni, Internal Auditor - UAP Insurance**

The training was exceptionally good, the trainers were excellent and I have learnt a lot - **Mabe Clement, Program Assistant - WHO**

This is the most practical training that I have attended so far. Thank you Dolphins Group - **Eunice Njoroge, Administrator - Mamlaka Hill Chapel**

The course has enlightened and empowered me. Wonderful training professional trainers - **Mary Kuria, PA - Diamond Trust Bank**

An out of this world experience in terms of the knowledge gained on all the facets. In addition, the real life experiences incorporated in the training helped to make everything clear. I believe from this training I will now be an efficient employee - **Esther Muigai, Executive Assistant - KEPSA**

Superb, effective and informative training, instructor was very well prepared and informed. The organization was excellent - **Nausheen Ismail, Procurement Manager - Jubilee Insurance**

The trainers were fantastic and the Dolphins team did great work. Keep it up! - **John Gakunyi, Internal Auditor - The Star Publications Limited**

A perfect training with exceptional content and excellent trainers - **Eva Njeri, Office Assistant - CDSC**

### **Booking Options**

**Group Discounts/Savings; Book two slots and Gain 10% discount, three or more slots enjoy 15% FREE discount.**

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**Slots reservations; at least 3-4 weeks before the training dates to avoid missing out.**

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