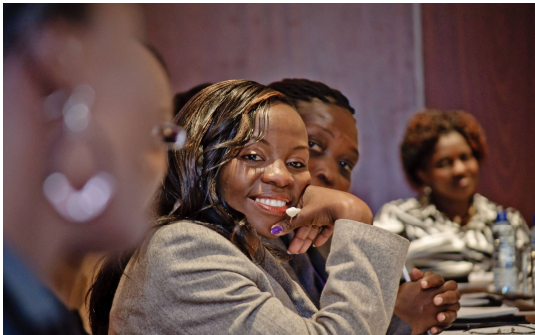


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Perfect PA & Effective Office Administrator Skills...	3 Days	49,000.00									30-2	28-30	25-27	16-18
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	49,000.00									30-2	28-30	25-27	16-18
Budgeting and Cost Control Skills Training & Consultancy...	2 Days	39,000.00									30-1	29-30	26-27	17-18
Excellent Supervisory Skills Training....	2 Days	39,000.00									30-1	28-30	26-27	17-18
ER - Employee Relations and Engagement - Motivation, Grievances, Conflict and Discipline	5 Days	69,000.00									28-2	26-30	23-27	14-18
Business Analytics,Data Analysis and Metrics Skills Training... Delivering Strategic & Organizational Growth	3 Days	49,000.00									30-2	28-30	25-27	16-18
Effective Credit Management and Debt Collection Skills Training...	2 Days	39,000.00									30-1	29-30	26-27	17-18
Effective Managerial Leadership & Supervisory Skills Training	3 Days	49,000.00									30-2	28-30	25-27	16-18
Credit Risk Management Skills Training	3 Days	49,000.00									30-2	28-30	25-27	16-18
Tactful Negotiation Skills Training...	2 Days	39,000.00									30-1	29-30	26-27	17-18
The WOW! Customer Service,Public Image, Dressing and Etiquette	2 Days	39,000.00									30-2	29-30	25-27	16-18
Office Management Master Class Skills Training	3 Days	49,000.00									30-2	28-30	25-27	16-18
Customer Service Metrics -What you need to know,grow and Measure in today dynamic environment...	3 Days	49,000.00									30-2	28-30	25-27	16-18

Strategic Marketing and Communication Skills Training... Delivering Organizational Growth	3 Days	49,000.00									30-2	28-30	25-27	16-18
Excellent Communication, Image and Business etiquette skills....	2 Days	39,000.00									30-1	29-30	26-27	16-18
Strategic Performance Management Skills Training...	3 Days	49,000.00									30-2	28-30	25-27	16-18
HR Analytics and Metrics Skills Training... Delivering Strategic & Organizational change using HR Tools...	3 Days	49,000.00									30-2	28-30	25-27	16-18
Competency Based Interviewing Skills Training.....	3 Days	49,000.00									30-2	28-30	25-27	16-18
Diligent Record Management & Information Technology In Record Keeping Skills Training...	5 Days	69,000.00									28-2	26-30	23-27	14-18
Supply Chain and Inventory Management Skills Training...	3 Days	49,000.00									30-2	26-30	25-27	16-18
Customer Relationship Management Masterclass Skills Training	3 Days	49,000.00									30-2	28-30	25-27	16-18
Monitoring & Evaluation Masterclass Skills Training...	3 Days	49,000.00									30-2	28-30	25-27	16-18
Financial Modeling With Advanced Excel and Dashboards Masterclass Skills Training...	5 Days	69,000.00									28-2	26-30	23-27	14-18
Fraud & Forgeries Detection, Prevention & Response Skills Training...	3 Days	49,000.00									30-2	28-30	25-27	16-18
Cyber Security, ICT Security and Penetration Testing Masterclass Skills Training...	5 Days	69,000.00									28-2	26-30	23-27	14-18
Transport, Logistics and Supply Chain Management Skills Training....	3 Days	49,000.00									30-2	28-30	25-27	16-18

Risk Management Skills Training..Learn how to implement	3 Days	49,000.00									30-2	28-30	25-27	16-18
Basel II/III Retail Credit Risk Modelling Skills Training...	5 Days	69,000.00									28-2	26-30	23-27	14-18
Fire,First Aid and Security Practical Skills Training...	3 Days	49,000.00									30-2	28-30	25-27	16-18
Personal Financial Management & Investing Skills Training...	2 Days	39,000.00									30-1	29-30	26-27	16-18
Mombasa - Kenya Coastline														
Conferencing with Social Distancing Guidelines														
2020 Training Programs														
ER - Employee Relations and Engagement - Motivation, Grievances, Conflict and Discipline	5 Days	89,000.00										12-16	23-27	14-18
Credit Risk Management Skills Training	5 Days	89,000.00										26-30	23-27	14-18
Financial Modeling With Advanced Excel and Dashboards Masterclass Skills Training...	5 Days	89,000.00										26-30	23-27	14-18
Excellent Project Management Skills Training....	5 Days	89,000.00										26-30	23-27	14-18
AML - Anti-Money Laundering Skills Training.....	5 Days	89,000.00										26-30	23-27	14-18
Monitoring & Evaluation Masterclass Skills Training...	5 Days	89,000.00										26-30	23-27	14-18

Excellent Call Centre Management Skills Training.....	5 Days	89,000.00										26-30	23-27	14-18
Executive Assistant Master Class Skills Training...	5 Days	89,000.00										26-30	23-27	14-18
Excellent I.T. Services Management Skills Training...	5 Days	89,000.00										26-30	23-27	14-18
Supply Chain and Inventory Management Skills Training...	5 Days	89,000.00										26-30	23-27	14-18
Effective Managerial Leadership & Supervisory Skills Training	5 Days	89,000.00										26-30	23-27	14-18

Some of the Previous Attendants Had This to say....

View Testimonials...

The trainers were great and detailed, Very interactive and easy to get along - **Christine Adolwa, HR Business Partner - General Motors E.A.**

The course was very helpful and orchestrated well - **James Ngugi - Knight Frank Kenya Limited**

The trainers were excellent and the course content was highly relevant - **Annmarie Mavunjina Nkelame, Board Member - Tanzania Women Lawyers Association**

I would recommend this training to others as it is a very relevant eye-opening course - **Lilian Muthoni, Internal Auditor - UAP Insurance**

The training was exceptionally good, the trainers were excellent and I have learnt a lot - **Mabe Clement, Program Assistant - WHO**

This is the most practical training that I have attended so far. Thank you Dolphins Group - **Eunice Njoroge, Administrator - Mamlaka Hill Chapel**

The course has enlightened and empowered me. Wonderful training professional trainers - **Mary Kuria, PA - Diamond Trust Bank**

An out of this world experience in terms of the knowledge gained on all the facets. In addition, the real life experiences incorporated in the training helped to make everything clear. I believe from this training I will now be an efficient employee - **Esther Muigai, Executive Assistant - KEPSA**

Superb, effective and informative training, instructor was very well prepared and informed. The organization was excellent - **Nausheen Ismail, Procurement Manager - Jubilee Insurance**

The trainers were fantastic and the Dolphins team did great work. Keep it up! - **John Gakunyi, Internal Auditor - The Star Publications Limited**

A perfect training with exceptional content and excellent trainers - **Eva Njeri, Office Assistant - CDSC**

Delivery Methodology for Live Virtual Online Training & Coaching...

- ✓ Live online set up from Dolphins side, we will only send you (registered participant) access link and you are good to go; as long you are connected to an internet enabled device preferably a (laptop or a desk top computer).
- ✓ Live interactive sessions delivered by highly qualified Trainer(s)
- ✓ **Online course content delivery via presentations**
- ✓ Course exercises/ workshops along with the Trainer – Interactive Sessions
- ✓ Online delivery providing audio, video and web sharing of training materials
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- ✓ Certificate issuance
- ✓ Post Training content and consultancy
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Contact on **Phone, email, fax** or book **online** from our website.

Slots reservations; at least 3-4 weeks before the training dates to avoid missing out.

All Dates are fast pick;kindly book early for your great convinience.

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