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Live Online - Open and In-House T	raini	ng Progr	ams											
Currently Delivered on Virtual Training &	Coach	ning for Yo	u											
NITA - Selected & Approved Trainers No. DTR/711	Duration	Rates in Ksh VAT Excl.per unit	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC
"	(Days)	Ksh												
2020 Training Programs														
Advanced MS Excel Skills Training -Executive Dashboards & Business Data Analysis	5 Days	69,000.00									28-2	28-30	23-27	14-18
Certified ECOMMERCE SpecialistThe Future	5 Days	69,000.00									28-2	28-30	23-27	14-18
Excellent Project Management Skills Training	5 Days	69,000.00									28-2	26-30	25-27	14-18
POWER BI Practical Skills Training	5 Days	69,000.00									28-2	26-30	25-27	14-18
Primavera P6 Professional Fundamentals and Advanced Skills Training	5 Days	69,000.00									28-2	26-30	25-27	14-18
Excellent Meeting Management and Minute Taking Skills Training	2 Days	39,000.00									30-1	29-30	26-27	17-18
Key Account Management & Sales Effectiveness Skills TrainingYour Ultimate Guide	3 Days	49,000.00									30-2	28-30	25-27	16-18
Excellent Video Conferencing Business Presentation Skills Training	3 Days	49,000.00									30-2	28-30	25-27	16-18
Perfect PA & Effective Office Administrator Skills	3 Days	49,000.00									30-2	28-30	25-27	16-18

Finance for Non Finance Managers/DirectorsFind your missing links!	3 Days	49,000.00					30-2	28-30	25-27	16-18
Budgeting and Cost Control Skills Training & Consultancy	2 Days	39,000.00					30-1	29-30	26-27	17-18
Excellent Supervisory Skills Training	2 Days	39,000.00					30-1	28-30	26-27	17-18
ER - Employee Relations and Engagement - Motivation, Grievances, Conflict and Discipline	5 Days	69,000.00					28-2	26-30	23-27	14-18
Business Analytics, Data Analysis and Metrics Skills Training Delivering Strategic & Organizational Growth	3 Days	49,000.00					30-2	28-30	25-27	16-18
Effective Credit Management and Debt Collection Skills Training	2 Days	39,000.00					30-1	29-30	26-27	17-18
Effective Managerial Leadership & Supervisory Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18
Credit Risk Management Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18
Tactful Negotiation Skills Training	2 Days	39,000.00					30-1	29-30	26-27	17-18
The WOW! Customer Service, Public Image, Dressing and Etiquette	2 Days	39,000.00					30-2	29-30	25-27	16-18
Office Management Master Class Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18
Customer Service Metrics -What you need to know,grow and Measure in today dynamic environment	3 Days	49,000.00					30-2	28-30	25-27	16-18

Strategic Marketing and Communication Skills Training Delivering Organizational Growth	3 Days	49,000.00					30-2	28-30	25-27	16-18
Excellent Communication, Image and Business etiquette skills	2 Days	39,000.00					30-1	29-30	26-27	16-18
Strategic Performance Management Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18
HR Analytics and Metrics Skills Training Delivering Strategic & Organizational change using HR Tools	3 Days	49,000.00					30-2	28-30	25-27	16-18
Competency Based Interviewing Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18
Diligent Record Management & Information Technology In Record Keeping Skills Training	5 Days	69,000.00					28-2	26-30	23-27	14-18
Supply Chain and Inventory Management Skills Training	3 Days	49,000.00					30-2	26-30	25-27	16-18
Customer Relationship Management Masterclass Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18
Monitoring & Evaluation Masterclass Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18
Financial Modeling With Advanced Excel and Dashboards Masterclass Skills Training	5 Days	69,000.00					28-2	26-30	23-27	14-18
Fraud & Forgeries Detection, Prevention & Response Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18
Cyber Security,ICT Security and Penetration Testing Masterclass Skills Training	5 Days	69,000.00					28-2	26-30	23-27	14-18
Transport, Logistics and Supply Chain Management Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18

Risk Management Skills TrainingLearn how to implement	3 Days	49,000.00					30-2	28-30	25-27	16-18
Basel II/III Retail Credit Risk Modelling Skills Training	5 Days	69,000.00					28-2	26-30	23-27	14-18
Fire, First Aid and Security Practical Skills Training	3 Days	49,000.00					30-2	28-30	25-27	16-18
Personal Financial Management & Investing Skills Training	2 Days	39,000.00					30-1	29-30	26-27	16-18
Government Protocals, Communication and etiquette Training	5 Days	69,000.00					28-2	26-30	23-27	14-18
AML - Anti-Money Laundering Skills Training	5 Days	69,000.00					28-2	26-30	23-27	14-18
Business Process Re-engineering (BPR) skills Training & Consultancy	5 Days	69,000.00					28-2	26-30	23-27	14-18
Excellent Call Centre Management Skills Training	5 Days	99,000.00					28-2	26-30	23-27	14-18
Executive Assistant Master Class Skills Training	5 Days	69,000.00					28-2	26-30	23-27	14-18
Excellent I.T. Services Management Skills Training	5 Days	69,000.00					28-2	26-30	23-27	14-18
Unlocking Growth - Capital Raising Skills and Strategies Empowering you to Access Local and International Capital Sources for Organizational GrowthMombasa	5 Days	69,000.00					28-2	26-30	23-27	14-18
Scaling Up - Why a Few Companies Make Itand Why Rest Dont	5 Days	69,000.00								14-18

Some of the Previous Attendants Had This to say....

View Testimonials...

The trainers were great and detailed, Very interactive and easy to get along - Christine Adolwa, HR Business Partner - General Motors E.A.

The course was very helpful and orchestrated well - James Ngugi - Knight Frank Kenya Limited

The trainers were excellent and the course content was highly relevant - Annmarie Mavenjina Nkelame, Board Member - Tanzania Women Lawyers Association

I would recommend this training to others as it is a very relevant eye-opening course - Lilian Muthoni, Internal Auditor - UAP Insurance

The training was exceptionally good, the trainers were excellent and I have learnt a lot - Mabe Clement, Program Assistant - WHO

This is the most practical training that I have attended so far. Thank you Dolphins Group - Eunice Njoroge, Administrator - Mamlaka Hill Chapel

The course has enlightened and empowered me. Wonderful training professional trainers - Mary Kuria, PA - Diamond Trust Bank

An out of this world experience in terms of the knowledge gained on all the facets. In addition, the real life experiences incorporated in the training helped to make everything clear. I believe from this training I will now be an efficient employee - **Esther Muigai**, **Executive Assistant - KEPSA**

Superb, effective and informative training, instructor was very well prepared and informed. The organization was excellent - Nausheen Ismail, Procurement Manager - Jubilee Insurance

The trainers were fantastic and the Dolphins team did great work. Keep it up! - John Gakunyi, Internal Auditor - The Star Publications Limited

A perfect training with exceptional content and excellent trainers - Eva Nieri, Office Assistant - CDSC

Delivery Methodology for Live Virtual Online Training & Coaching...

✓ Live online set up from Dolphins side, we will only send you (registered participant) access link and you are good to go;

as long you are connected to an internet enabled device preferably a (laptop or a desk top computer).

- ✓ Live interactive sessions delivered by highly qualified Trainer(s)
- ✓ Online course content delivery via presentations
- ✓ Course exercises/ workshops along with the Trainer Interactive Sessions
- ✓ Online delivery providing audio, video and web sharing of training materials
- ✓ Evaluation
- ✓ Certificate issuance
- ✓ Post Training content and consultancy
- ✓ Uninterrupted safe training location can be arranged on request

Booking Options

Group Discounts/Savings; Book two slots and Gain 10% discount, three or more slots enjoy 15% FREE discount.

Early Bird Booking & Payment 1 month or more before training date/Previous attendant or existing clients on any of our courses - you enjoy Extra 5% discount.

Contact on Phone, email, fax or book online from our website.

Slots reservations; at least 3-4 weeks before the training dates to avoid missing out.

All Dates are fast pick; kindly book early for your great convinience.

Dolphins Training & Consultants Itd

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