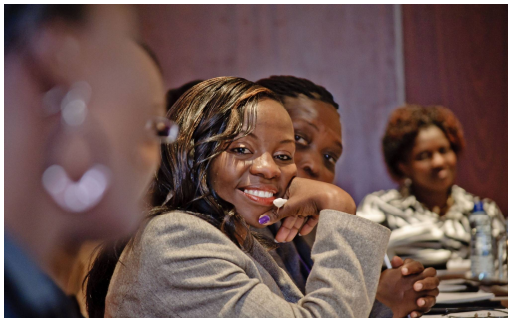


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**DOLPHINS**  
TRAINING & CONSULTANTS LTD.  
*Unleash Your True Potential...!*



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Dolphins Group-Dolphins Training & Consultants Ltd			Transformative Executives Trainings & Consultancy 2018													
NITA - Selected & Approved Trainers No. DTR/711																
<i>Unleash Your True Potential..!</i>	Duration	Rates in Ksh VAT Excl.per unit	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Transformative Programs	(Days)	Ksh														
<b>Nairobi Programs 2018</b>																
Personal Development and Self Effectiveness Skills Training... Be,Do,Have...	3 Days	69,000.00			27-29					1-3	5-7	3-5	7-9	5-7		
Excellent Meeting Management and Minute Taking Skills Training....	2 Days	49,000.00		1-2		26--27		28--29		30--31		18-19		6--7		
Sales Effectiveness Skills Training...Your Ultimate Guide...	2 Days	49,000.00		1-2	28--29		30-31		26--27				15--16			
Key Account Management Skills Training...	2 Days	49,000.00			28-29			28--29		30--31		25-26		6--7		
Executive Public Speaking & Business Presentation Skills	2 Days	49,000.00					24--25		26--27		27--28		22--23			
Customer Relationship Management Master Class Program	3 Days	69,000.00			27-29				25-27		26--28		14--16			
Professional Writing Skills -Corporate Letters, Reports & Business Proposals...	2 Days	49,000.00			28-29				26--27		27--28		15--16			
Perfect PA & Effective Office Administrator Skills...	2 Days	49,000.00		1-2	28-29		30-31		26--27		27--28		29--30			
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	69,000.00					29-31	27--29			26--28		21--23			

Business Analytics,Data Analysis and Metrics Skills Training... Delivering Strategic & Organizational Growth	3 Days	69,000.00		28--2		18--20		27--29		29--31		17-19		5--7
Effective Credit Management and Debt Collection Skills Training...	2 Days	49,000.00	1-2 Feb				24--25		26--27		27--28		15--16	
Excellent Project Management....	3 Days	69,000.00					23-25		25-27		26--28		14--16	
Effective Managerial Leadership & Supervisory Skills Training	2 Days	59,000.00						28-29		29--31		18-19		5--7
Tactful Negotiation Skills Training...	2 Days	49,000.00				26-27		28--29		30-31		25-26		
The WOW! Customer Service,Public Image, Dressing and Etiquette	2 Days	49,000.00		22-23		26-27		28--29		30-31		18-19		6--7
Customer Service Metrics -What you need to know,grow and Measure in today dynamic environment...	3 Days	69,000.00			27-29		23-25		25-27		26--28		14--16	
Excellent Call Centre Management Skills Training...	5 Days	89,000.00					14-18				24-28			
Unleashing The Power of PR- The Key To Successful Public Relations,Master Online PR and Social Media Skills Training	3 Days	69,000.00	21--23		27--29				25--27			17-19		5--7
Magnetic Marketing - Be Brilliant @ eMarketing ..!	2 Days	49,000.00	1-2 Feb			26--27			26--27				29--30	
Excellent Communication, Image and Business etiquette skills....	2 Days	49,000.00			28-29		24--25		26--27		27--28		29--30	
Effective Procurement Management.....	3 Days	69,000.00						27--29					21--23	

Strategic Performance Management Skills Training...	3 Days	69,000.00						27--29			26--28		21--23
HR Skills for Non HR Professionals-Protect Your Career & Organization...	3 Days	69,000.00				25--27			25--27				5--7
HR Analytics and Metrics Skills Training... Delivering Strategic & Organizational change using HR Tools...	3 Days	69,000.00		21--23			29-31			29--31			21--23
Dilligent Interviewing Skills-Before,During and After	3 Days	69,000.00		21--23				27-29					29--30
Advanced MS Excel Skills Training -Executive Dashboards & Business Data Analysis...	5 Days	89,000.00					21--25		23--27			15--19	
Diligent Record Management & Information Technology In Record Keeping Skills Training...	5 Days	89,000.00					23--27		23--27				26--30
Excellent Production Management Skills Training...Lean Manufacturing while applying The Kaizen Concept...	3 Days	69,000.00				25-27			25--27				5--7
Supply Chain and Inventory Management Skills Training...	3 Days	69,000.00				25-27			25--27				5--7
<b>Mombasa Programs 2018</b>													
Government Protocols,Communication and etiquette Training..	5 Days	119,000.00				23-27				27-31			3-7
Effective Procurement Management.....Mombasa	5 Days	119,000.00				23-27				27-31			3-7
AML - Anti-Money Laundering Skills Training.....	5 Days	119,000.00				23-27				27-31			3-7
Strategic Performance Management Skills Training...	5 Days	119,000.00				23-27				16--20			3-7

Business Analytics,Data Analysis and Metrics Skills Training... Delivering Strategic & Organizational Growth	5 Days	119,000.00												23-27						27-31						3-7
Transport,Logistics and Supply Chain Management skills Training....	5 Days	119,000.00																		16--20						3-7
Excellent Call Centre Management Skills Training...	5 Days	119,000.00												23-27												3-7
TOT - Training Of Trainer...Increase Your Impact.....	5 Days	119,000.00												23-27												3-7
Advanced MS Excel Skills Training - Mombasa	5 Days	119,000.00												23-27		18--22										3-7
Executive Assistant Master Class Skills Training... Mombasa	5 Days	119,000.00												23-27												3-7
Excellent Project Management Skills Training...Mombasa	5 Days	119,000.00												23-27			16--20									3-7
Strategic Corporate Governance for Key Support Staff- Executive Assistants ,Office Administrators, Office Managers, Accountants, PAs, HROs...	5 Days	119,000.00												23-27		18--22										3-7

Other Cities Within Africa														
<i>Unleash Your True Potential..!</i>	Duration	Rate in USD per unit	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
	(Days)	USD												
<b>Kampala - Uganda Programs 2018</b>														
Key Account Management Skills Training...	2 Days	USD 750.00											11-12	

Perfect PA & Effective Office Administrator	2 Days	USD 750.00											11-12		
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	USD 950.00											10-12		
<b>Dar es Salaam -Tanzania Programs 2018</b>															
Key Account Management Skills Training...	2 Days	USD 750.00										12-13			
Perfect PA & Effective Office Administrator	2 Days	USD 750.00										12-13			
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	USD 950.00										11-13			
<b>Kigali - Rwanda Programs 2018</b>															
Key Account Management Skills Training...	2 Days	USD 750.00											12-13		
Perfect PA & Effective Office Administrator	2 Days	USD 750.00											12-13		
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	USD 950.00											11-13		
<b>Seychelles Programs 2018</b>															
Scaling Up - Why a Few Companies Make It...and Why Rest Dont.....	5 Days	USD 5120.00													10-14

**Some of the Previous Attendants Had This to say....**

## View Testimonials...

The trainers were great and detailed, Very interactive and easy to get along - **Christine Adolwa, HR Business Partner - General Motors E.A.**

The course was very helpful and orchestrated well - **James Ngugi - Knight Frank Kenya Limited**

The trainers were excellent and the course content was highly relevant - **Anmarie Mavunjina Nkelame, Board Member - Tanzania Women Lawyers Association**

I would recommend this training to others as it is a very relevant eye-opening course - **Lillian Muthoni, Internal Auditor - UAP Insurance**

The training was exceptionally good, the trainers were excellent and I have learnt a lot - **Mabe Clement, Program Assistant - WHO**

This is the most practical training that I have attended so far. Thank you Dolphins Group - **Eunice Njoroge, Administrator - Mamlaka Hill Chapel**

The course has enlightened and empowered me. Wonderful training professional trainers - **Mary Kuria, PA - Diamond Trust Bank**

An out of this world experience in terms of the knowledge gained on all the facets. In addition, the real life experiences incorporated in the training helped to make everything clear. I believe from this training I will now be an efficient employee - **Esther Muigai, Executive Assistant - KEPSA**

Superb, effective and informative training, instructor was very well prepared and informed. The organization was excellent - **Nausheen Ismail, Procurement Manager - Jubilee Insurance**

The trainers were fantastic and the Dolphins team did great work. Keep it up! - **John Gakunyi, Internal Auditor - The Star Publications Limited**

A perfect training with exceptional content and excellent trainers - **Eva Njeri, Office Assistant - CDSC**

### Notes

Dates indicated are for hotel based trainings- Nairobi Venues; Radisson Blu Hotel (Upperhill), Villa Rosa Kempinski (Westlands) or Tribe Hotel (Gigiri) - Nairobi Kenya  
Naivasha Venue- Enashipai Resort & Spa, Mombasa Venue - Sarova Whitesands Beach Resort & Spa  
We also Facillitate inhouse Trainings & Related Consultancy Programs and Project across Africa as per your organization needs, please contact us for your review plus;

One 2 One coaching for Executives at your convenience.

### **Booking Options**

**Group Discounts/Savings;Book two slots and Gain 10% discount,three or more slots enjoy 15% FREE discount.**

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**Contact on [Phone](#),[email](#),[fax](#) or book [online](#) from our website.**

**Slots reservations;at least 3-4 weeks before the training dates to avoid missing out.**

**All Dates are fast pick;kindly book early for your great convenience.**

### **Dolphins Training & Consultants Ltd**

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