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DOLPHINS
TRAINING & CONSULTANTS LTD.
Unleash Your True Potential...!



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Dolphins Group-Dolphins Training & Consultants Ltd			Transformative Executives Trainings & Consultancy 2018													
NITA - Selected & Approved Trainers No. DTR/711																
<i>Unleash Your True Potential..!</i>	Duration	Rates in Ksh VAT Excl.per unit	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Transformative Programs	(Days)	Ksh														
Nairobi Programs 2018																
Excellent Meeting Management and Minute Taking Skills Training....	2 Days	49,000.00			1--2	26--27		28--29		30--31		18-19		6--7		
Sales Effectiveness Skills Training...Your Ultimate Guide...	2 Days	49,000.00	1-2 Feb		29--30		31--1		26--27				15--16			
Key Account Management Skills Training...	2 Days	59,000.00			15--16			28--29						6--7		
Executive Public Speaking & Business Presentation Skills	2 Days	59,000.00			29--30		31--1		26--27				22--23			
Professional Writing Skills -Corporate Letters, Reports & Business Proposals...	2 Days	59,000.00			29--30		31--1		26--27				15--16			
Perfect PA & Effective Office Administrator Skills...	2 Days	49,000.00	1-2 Feb	22--23	29--30	26--27	31--1	28--29	26--27		27--28		29--30			
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	69,000.00			21--23			27--29			26--28		21--23			
Business Analytics,Data Analysis and Metrics Skills Training... Delivering Strategic & Organizational Growth	3 Days	69,000.00		28--2			30--1					17-19		5--7		
Effective Credit Management and Debt Collection Skills Training...	2 Days	49,000.00	1-2 Feb				24--25				27--28		15--16			

Budgeting and Cost Control Skills Training & Consultancy	2 Days	49,000.00	1-2 Feb				24--25			27--28		15--16
Excellent Project Management....	3 Days	69,000.00		21--23			23--25		29--31			5--7
Effective Managerial Leadership & Supervisory Skills Training	2 Days	59,000.00			29--30		28--29					29--30
Tactful Negotiation Skills Training...	2 Days	49,000.00			29--30		28--29			18-19		6--7
The WOW! Customer Service,Public Image, Dressing and Etiquette	2 Days	49,000.00		22-23		26--27	28--29		30--31			29--30
Customer Service Metrics -What you need to know,grow and Measure in today dynamic environment...	3 Days	69,000.00			21--23		23--25			26--28		14-16
Excellent Call Centre Management Skills Training...	5 Days	89,000.00					14--18			24--28		
Unleashing The Power of PR- The Key To Successful Public Relations,Master Online PR and Social Media Skills Training	3 Days	69,000.00		21--23			23--25				17-19	5--7
Magnetic Marketing - Be Brilliant @ eMarketing ..!	2 Days	49,000.00	1-2 Feb			26--27		26--27				29--30
Excellent Communication Skills...	2 Days	49,000.00			29--30		24--25		26--27			29--30
Effective Procurement Management.....	3 Days	69,000.00					23--25					21--23
Strategic Performance Management Skills Training...	3 Days	69,000.00			21--23		27--29			26--28		21--23

HR Skills for Non HR Professionals-Protect Your Career & Organization...	3 Days	69,000.00				25--27			25--27				5--7
HR Analytics and Metrics Skills Training... Delivering Strategic & Organizational change using HR Tools...	3 Days	69,000.00		21--23			30--1		29--31			21--23	
Diligent Interviewing Skills-Before,During and After	3 Days	69,000.00		21--23				27--29				29--30	
Exciting Team Building Experience...	Open												
Road Safety ,Defensive Driving and Etiquette Transformation for Company Drivers...	2 Days	39,000.00	1-2 Feb	21--23	21--23	26--27	24--25	28--29	26--27		27--28	29--30	
Advanced MS Excel Skills Training -Executive Dashboards & Business Data Analysis...	5 Days	69,000.00		26--2			21--25		23--27		15--19		
Diligent Record Management & Information Technology In Record Keeping Skills Training...	5 Days	89,000.00				23--27			23--27			26--30	
Excellent Production Management Skills Training...Lean Manufacturing while applying The Kaizen Concept...	3 Days	69,000.00				25--27							5--7
Supply Chain and Inventory Management Skills Training...	3 Days	69,000.00				25--27							5--7
AML - Anti-Money Laundering Skills Training.....	3 Days	69,000.00				18--20						28--30	
Mombasa Programs 2018													
Government Protocols,Communication and etiquette Training..	3 Days	89,000.00				18--20			22--24				5--7
Effective Procurement Management.....Mombasa	3 Days	89,000.00				18--20			22--24				5--7
Excellent I.T. Services Management Skills Training...	3 Days	69,000.00				18--20			22--24				5--7

Finance for Non Finance Managers/Directors	3 Days	89,000.00				25--27				22--24				5--7
Strategic Performance Management Skills Training...	3 Days	89,000.00				25--27				22--24				5--7
Excellent Call Centre Management Skills Training...	3 Days	89,000.00				25--27				27-31				5--7
TOT - Training Of Trainer...Increase Your Impact.....	3 Days	89,000.00				18--20				29-31				5--7
Executive Public Speaking & Business Presentation Skills	3 Days	89,000.00				25--27				29-31				5--7
Advanced MS Excel Skills Training - Mombasa	4 Days	89,000.00				22--27				27-31				12--14
Perfect PA and Effective Office Administrator Skills Training...Mombasa	2 Days	69,000.00				26--27				30--31				12--14
Excellent Project Management Skills Training...Mombasa	3 Days	89,000.00				25--27				30--31				12--14
Strategic Corporate Governance for Key Support Staff- Executive Assistants ,Office Administrators, Office Managers, Accountants, PAs, HROs...	3 Days	89,000.00				25--27				29-31				6--7

Other Cities Within Africa

<i>Unleash Your True Potential..!</i>	Duration	Rate in USD per unit	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
	(Days)	USD												
Kampala - Uganda Programs 2018														
Key Account Management Skills Training...	2 Days	USD 750.00										11--12		

Perfect PA & Effective Office Administrator	2 Days	USD 750.00										11--12		
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	USD 950.00										10--12		
Dar es Salaam -Tanzania Programs 2018														
Key Account Management Skills Training...	2 Days	USD 750.00									12--13			
Perfect PA & Effective Office Administrator	2 Days	USD 750.00									12--13			
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	USD 950.00									11--13			
Kigali - Rwanda Programs 2018														
Key Account Management Skills Training...	2 Days	USD 750.00										12--13		
Perfect PA & Effective Office Administrator	2 Days	USD 750.00										12--13		
Finance for Non Finance Managers/Directors...Find your missing links..!	3 Days	USD 950.00										11--13		
Seychelles Programs 2018														
Scaling Up - Why a Few Companies Make It...and Why Rest Dont.....	5 Days	USD 5120.00												10-14

Some of the Previous Attendants Had This to say....

View Testimonials...

The trainers were great and detailed, Very interactive and easy to get along - **Christine Adolwa, HR Business Partner - General Motors E.A.**

The course was very helpful and orchestrated well - **James Ngugi - Knight Frank Kenya Limited**

The trainers were excellent and the course content was highly relevant - **Annmarie Mavunjina Nkelame, Board Member - Tanzania Women Lawyers Association**

I would recommend this training to others as it is a very relevant eye-opening course - **Lilian Muthoni, Internal Auditor - UAP Insurance**

The training was exceptionally good, the trainers were excellent and I have learnt a lot - **Mabe Clement, Program Assistant - WHO**

This is the most practical training that I have attended so far. Thank you Dolphins Group - **Eunice Njoroge, Administrator - Mamlaka Hill Chapel**

The course has enlightened and empowered me. Wonderful training professional trainers - **Mary Kuria, PA - Diamond Trust Bank**

An out of this world experience in terms of the knowledge gained on all the facets. In addition, the real life experiences incorporated in the training helped to make everything clear. I believe from this training I will now be an efficient employee - **Esther Muigai, Executive Assistant - KEPSA**

Superb, effective and informative training, instructor was very well prepared and informed. The organization was excellent - **Nausheen Ismail, Procurement Manager - Jubilee Insurance**

The trainers were fantastic and the Dolphins team did great work. Keep it up! - **John Gakunyi, Internal Auditor - The Star Publications Limited**

A perfect training with exceptional content and excellent trainers - **Eva Njeri, Office Assistant - CDSC**

Notes

Dates indicated are for hotel based trainings- Nairobi Venues; Radisson Blu Hotel (Upperhill), Villa Rosa Kempinski (Westlands) or Tribe Hotel (Gigiri) - Nairobi Kenya
Naivasha Venue- Enashipai Resort & Spa, Mombasa Venue - Sarova Whitesands Beach Resort & Spa

We also Facillitate inhouse Trainings & Related Consultancy Programs and Project across Africa as per your organization needs, please contact us for your review plus;
One 2 One coaching for Executives at your convinience.

Booking Options

Group Discounts/Savings;Book two slots and Gain 10% discount,three or more slots enjoy 15% FREE discount.

Early Bird Booking & Payment 1 month or more before training date/Previous attendant or existing clients on any of our courses - you enjoy Extra 5% discount.

Contact on [Phone,email,fax](#) or book [online](#) from our website.

Slots reservations;at least 3-4 weeks before the training dates to avoid missing out.

All Dates are fast pick;kindly book early for your great convinience.

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